

**DTERMINATION AND FINDINGS
FOR
SOLE SOURCE PROCUREMENT**

Agency: Child and Family Services Agency (CFSA)
Caption: Mentoring Services
Proposed Contractor: Have Hope, Inc.
Contract Number: DCRL-2018-R-0070

FINDINGS

1. AUTHORIZATION:

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700 and 1701

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency is seeking a Contractor to provide child specific mentoring services.

3. ESTIMATED FAIR AND REASONABLE COST:

\$1,690.00

4. FACTS WHICH JUSTIFY A SOLE SOURCE PROCUREMENT:

CFSA is tasked with protecting the Children and Families of the District of Columbia, and as such seeks a clinical mentor because Have Hope Organization has been working with the client since 2017. Have Hope offers “clinical mentors” who are trained to work with youth with special needs. The current treatment plan for the client identifies Emotional Regulation, Sibling Relationship, Legal Court Involvement, and Personal Hygiene as the major domain goals. Have Hope shall provide proactive interventions with each of these goals to assist the client with improved decision making and better life choices. Clinical mentoring services would be beneficial to him at this current time not only due to his history but also to maintain the current stability he has achieved.

Therefore, it is in the best interest of the District to proceed with a sole source contract to provide mentoring services for a period of one year (1), so as to prevent any disruption of services for this youth.

5. CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete to the best of my knowledge.

Date

Tara Sigamoni
Agency Chief Contracting Officer

6. CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304 and that no response was received.

Date

Tara Sigamoni
Agency Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code §2-354.02). I further find that the contractor listed above is the only available source that can meet the District's minimum needs. Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Agency Chief Contracting Officer